



# GRANT FUNDING OPPORTUNITY

## 405c FUNDING USES AND EXAMPLES

### TRAFFIC RECORDS IMPROVEMENT PROJECT (TRIP) GRANTS

#### PURPOSE

This funding supports Allied Agencies in collecting and submitting electronic crash reports to the California Highway Patrol (CHP). The aim is to increase compliance with Vehicle Code Sections 20008<sup>1</sup>, 2407<sup>2</sup>, and 2408<sup>3</sup> to improve the timeliness, accuracy, completeness, uniformity, integration, and accessibility of California's State Traffic Records Systems.

#### ALLOWABLE USES OF 405c FUNDS

Grant funds may be used for the following activities:

- **Crash Data Collection and Submission<sup>4</sup>**

- » To electronically collect crash data conforming to the latest version of the CHP 555 Traffic Collision Form.
- » To electronically transmit crash reporting data to CHP's Statewide Integrated Traffic Records System (SWITRS).

- **Citation Data Collection and Submission**

- » To electronically collect citation data
- » To electronically transmit citation data to the local county court

#### EXAMPLES OF ELIGIBLE EXPENDITURES

- Software and equipment to electronically collect crash data
  - » Includes new purchases and upgrades
- Software and equipment to electronically collect citation data
  - » Includes new purchases and upgrades, including mobile printers
- Training to use the new electronic crash reporting system
- Technical assistance to submit crash reports to CHP SWITRS

#### CALIFORNIA HIGHWAY PATROL (CHP) RESOURCES AND CONTACTS

- **CHP 555 Traffic Crash Report.** Go to [chp.ca.gov](http://chp.ca.gov) > Programs & Services > For Law Enforcement and select the link "Allied Agencies Form Request (076-051)." Follow the instructions on the form. For more information, contact the **CHP Supply Services Unit** at (916) 309-6850.
- **CHP Public Records Unit.** (916) 843-4030. Provides all policies to Allied Agencies and the public. General public records can be submitted at the [CHP Public Records Center](#).
- **California Crash Reporting System (CCRS).** Allied Agencies can email their on-boarding requests to [CCRS-Requests@chp.ca.gov](mailto:CCRS-Requests@chp.ca.gov). For SWITRS data assistance, email [ITSupport@chp.ca.gov](mailto:ITSupport@chp.ca.gov).

<sup>1</sup>VC 20008: Requires California law enforcement agencies to send the CHP reports on all crashes involving fatalities or injuries on or before the fifth day of each month for crashes during the previous month.

<sup>2</sup>VC 2407: Requires the CHP to prepare and provide upon request crash reporting forms to law enforcement agencies.

<sup>3</sup>VC 2408: Requires the CHP to analyze and tabulate data from all reported crashes and publish statistical information that may be used for crash prevention and traffic safety improvement strategies.

<sup>4</sup>Grant funding requirement: any crash reporting system funded by this program must successfully transmit crash reporting data to CHP SWITRS.

**Questions? Contact the California Office of Traffic Safety at  
(916) 509-3030 or visit [www.ots.ca.gov](http://www.ots.ca.gov).**