

THIS DOCUMENT ILLUSTRATES THE TEMPLATED CONTENT OF THE GRANTS MADE EASY (GME) TYPE IDENTIFIED BELOW. PLEASE NOTE THAT THIS DOCUMENT IS NOT A GRANT APPLICATION.

Type of Grant: GME STEP Full Time/Overtime

Grant Title: Selective Traffic Enforcement Program

Grant Description:

To reduce the number of persons killed and injured in crashes involving alcohol, speed, red light running, and other primary collision factors, "best practice" strategies will be conducted by hiring fulltime traffic enforcement personnel supported by operations conducted on an overtime basis. The funded strategies may include: DUI/driver license checkpoints, DUI saturation patrols, "HOT Sheet" program and court stings. The program may also concentrate on speed, aggressive driving, seat belt enforcement, intersection operations with disproportionate numbers of traffic crashes and special enforcement operations encouraging motorcycle safety. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.

Goals:

To reduce the number of persons killed in traffic collisions.

To reduce the number of persons injured in traffic collisions.

To reduce the number of persons killed in alcohol-involved collisions.

To reduce the number of persons injured in alcohol-involved collisions.

To reduce the number of motorcyclists killed in traffic collisions.

To reduce the number of motorcyclists injured in traffic collisions.

To reduce the number of motorcyclists killed in alcohol-involved collisions.

To reduce the number of motorcyclists injured in alcohol-involved collisions.

To reduce hit & run fatal collisions.

To reduce hit & run injury collisions.

To reduce nighttime (2100 - 0259 hours) fatal collisions.

To reduce nighttime (2100 - 0259 hours) injury collisions.

To reduce fatal collisions at intersections.

To reduce injury collisions at intersections.

To reduce fatal collisions involving red light runners.

To reduce injury collisions involving red light runners.

To reduce fatal collisions where unsafe speed was the primary collision factor.

To reduce injury collisions where unsafe speed was the primary collision factor.

To increase seat belt use.

Objectives:

To conduct ___ DUI/DL Checkpoints. Note: To enhance the overall deterrent effect and promote high visibility, be sure to issue an advance press release for each checkpoint operation. For combination DUI/DL checkpoints, departments must issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Also, according to the Attorney General's Office all DUI/DL checkpoint operations must have signs reading "DUI/Driver's License Checkpoint Ahead." To maximize effectiveness, it may be necessary to conduct a checkpoint operation at more than one location on any given night. No occupant restraint citations will be issued at a checkpoint. OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoint operations that begin prior to 1800 hours.

To conduct ___ DUI Saturation Patrols.

To conduct ___ Court Sting operations to cite individuals driving from court after having their license suspended or revoked.

To issue a press release announcing the kick-off of the grant by November 15 of the first grant year. The press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.

To use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.

To conduct Standardized Field Sobriety Testing (SFST) training for ___ officers. Note: At least one sworn officer who has received NHTSA-certified SFST training should participate in each DUI/DL checkpoint conducted under this grant.

To submit a California Law Enforcement Challenge application to CHP according to instructions on the CHP website <http://www.chp.ca.gov/features/clec.html> by the last Friday of March in each grant year and submit a copy of the application to the Office of Traffic Safety.

To collaborate with the county's "Avoid DUI Campaign" by: participating in all planning and scheduling meetings and MADD/Avoid DUI Seminars; providing your county Avoid Coordinator (Host) with your agency's schedule of operations that occur during any Avoid operational campaign period; and reporting daily, during holiday Avoid efforts, to the county Avoid Coordinator your agency's DUI arrests & DUI fatality information for the Avoid media campaign.

To develop and maintain a "Hot Sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions by December 31 of the first grant year. Updated Hot Sheets will be distributed to patrol and traffic officers every three to four weeks.

To issue a press release prior to each motorcycle safety enforcement operation to raise awareness about motorcycle safety in general and to draw attention to the motorcycle safety enforcement operations. The press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.

To conduct pre- and post-seat belt usage rate surveys during the months of October (start of the grant) and September (end of the grant) of each grant year.

To increase total department-wide seat belt citations as a percent of total hazardous or moving citations issued ___ percentage points from the Federal Fiscal Year base rate of ___.

To increase the police department's enforcement index ___ percentage points from the Federal Fiscal Base Year index of ___.

To conduct ___ enforcement operations targeting red light running.

To conduct ___ enforcement operations at or near intersections with a disproportionate number of traffic collisions.

To conduct ___ enforcement operations targeting drivers exhibiting excessive speed.

To conduct ___ highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or collisions resulting from unsafe speed,

DUI, following too closely, unsafe lane changes, improper turning and other primary collision factor violations by motorcyclists and other drivers.

To email a draft of all grant-related activity press releases, media advisories, alerts and materials to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release. (Media communications reporting the results of grant activities such as checkpoints and saturation patrols are exempt from this requirement.)

To email the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, at least 30 days in advance a short description of any significant grant related traffic safety event or program so that OTS has enough notice to arrange for attendance and/or participation in the event.

To submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, for approval 14 days prior to the production or duplication.

To include the OTS logo, space permitting, on grant funded print materials; consult your OTS Coordinator for specifics relating to this grant.

PROBLEM STATEMENT AND METHOD OF PROCEDURE

GRANTS MADE EASY - STEP FULLTIME/OVERTIME

PROBLEM STATEMENT

Using local data (not OTS Rankings or SWITRS), complete the table below.

Collision Type	2007				2008				2009			
	Collisions		Victims		Collisions		Victims		Collisions		Victims	
Fatal												
Injury												
	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured
Alcohol Involved												
Hit and Run												
Nighttime (2100-0259 hours)												

PROVIDE DETAILED ANSWERS TO THE FOLLOWING QUESTIONS AS PART OF THE PROBLEM STATEMENT:

- Describe current traffic unit complement (number of personnel and classifications). If applicable, describe how the size of the traffic unit has fluctuated in the past five years and why.
- How many sobriety checkpoints did your department conduct between October 1, 2009 and September 30, 2010? (Include checkpoints from all funding sources, i.e. OTS grants or mini-grants, and department funded).

OTS Grant Number		Number of Checkpoints (Not Avoid)	
AVOID the		Number Of Checkpoints In Your Jurisdiction	
Mini-Grant Number		Number of Checkpoints	
		Number of Department Funded Checkpoints (Not OTS Funded)	

Additional information:

- What is the average number of DUI arrests per checkpoint?
- Does your Agency participate in an AVOID DUI program? (If yes, complete 4a).
 Yes No
 - AVOID the DUI Campaign in County

PROBLEM STATEMENT AND METHOD OF PROCEDURE

GRANTS MADE EASY - STEP FULLTIME/OVERTIME

5. What percent of your DUI arrests between October 1, 2009 and September 30, 2010 were made as a result of a collision?
6. What percent of your total fatal and injury collisions between October 1, 2009 and September 30, 2010 occurred at intersections?
7. Describe the problem caused by red light running in your city.
8. What are your primary collision factors?
9. Seat belt citations make up what percent of all hazardous citations issued?
10. How many "hand held" cell phone usage while driving citations did your department issue between October 1, 2009 and September 30, 2010?
11. How many "texting" while driving citations did your department issue between October 1, 2009 and September 30, 2010?

METHOD OF PROCEDURE

Phase I: Program Preparation, Training and Implementation (1st Quarter of the Grant Year)

- The police department will develop operational plans to implement the "best practice" strategies outlined in the objectives section.
- A draft news release will be submitted to OTS to announce the grant program.
- All training needed to implement the program will be conducted this quarter.
- All grant related purchases needed to implement the program will be made this quarter.
- In order to develop the "Hot Sheets", research will be conducted to identify the "worst of the worst" repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver's name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets will be updated and distributed to traffic and patrol officers every three to four weeks.
- Implementation of the STEP program will be accomplished by deploying personnel at high collision locations.
- DUI/Driver's License checkpoint site locations will have a history of significant alcohol involved collisions and/or DUI arrests.

Phase II: Community Awareness (Throughout Grant Period)

PROBLEM STATEMENT AND METHOD OF PROCEDURE

GRANTS MADE EASY - STEP FULLTIME/OVERTIME

- The police department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Phase III: Data Collection & Reporting (Throughout Grant Period)

- The police department will submit a Quarterly Performance Report (QPR) and a separate quarterly data reporting form within 30 days following each calendar quarter.
- The final QPR, Data Form, Claim and Executive Summary are due to OTS 30 days following the grant's termination.
- Reports shall be completed in accordance with OTS requirements specified in the Grant Program Manual, Chapter 7, and submitted in compliance with the signed Acceptance of Conditions and Certifications (OTS-33) included within this agreement.